EWS Academy

English with a Smile

Learn • Practice • Glow • Smile

Public Speaking | Worksheet 1

Beginner practice | Welcoming a group

Watch a lesson in your level playlist. Pause, repeat, then complete this page. Check the separate answers afterwards.

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1. Choose a suitable opening for this situation: Welcoming a group. A: Good morning, everyone. B: Go away. C: I will not listen.

2. Fill the gap. Thank you ___ joining us today. Use: for / under / across

3. Put these words in order: you / welcome / to / pleased / am / I

4. Make this message polite: “Stop talking and listen.”

5. Welcome your audience and state one clear purpose. Use short, simple sentences.

Speak your answers aloud. Clear meaning matters more than speed.

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Extra 3 / 6 / 10 / 10+ sets with answers: charges apply.

Public Speaking | Worksheet 1

Intermediate practice | Welcoming a group

Watch a lesson in your level playlist. Pause, repeat, then complete this page. Check the separate answers afterwards.

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1. Write one sentence before and one sentence after this line: “Good morning, everyone.”

2. Complete and extend this sentence with a useful detail: Thank you ___ joining us today.

3. Explain the meaning of this line in simple English: “I am pleased to welcome you.”

4. Rewrite “Stop talking and listen.” politely. Add one reason.

5. Welcome your audience and state one clear purpose. Add a reason or a follow-up question.

Speak your answers aloud. Clear meaning matters more than speed.

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Public Speaking | Worksheet 1

Advanced practice | Welcoming a group

Watch a lesson in your level playlist. Pause, repeat, then complete this page. Check the separate answers afterwards.

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1. Adapt “Good morning, everyone.” for a formal situation. Say who you are speaking to.

2. Expand “I am pleased to welcome you.” into two connected sentences. Add a practical next step.

3. Explain why “Stop talking and listen.” could cause a problem. Then write a fairer alternative.

4. Write a follow-up question about “Welcoming a group”. Explain how it helps the conversation.

5. Welcome your audience and state one clear purpose. Add one possible difficulty and a calm response. Use clear English.

Speak your answers aloud. Clear meaning matters more than speed.