Public Speaking | Answers 2

Beginner practice

Complete the worksheet first. These are model answers; other natural, relevant answers may also be correct.

1. A: Let us take one small step today.

2. if

3. Small actions can make a difference.

4. Possible answer: I understand that some people may have a different view.

5. Model: Please bring a reusable bottle tomorrow. This can reduce plastic waste at school. Let us try it for one week and review the result.

Self-check: Is my meaning clear? Did I use full sentences? Is my language polite? Read your answer aloud and try again.

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Intermediate practice

Complete the worksheet first. These are model answers; other natural, relevant answers may also be correct.

1. Possible response: Good morning. Let us take one small step today. Thank you for your time.

2. We can reduce waste if we bring reusable bottles. Accept any relevant extra detail.

3. Possible meaning: Doing small helpful things can lead to useful change.

4. Possible response: I understand that some people may have a different view. Accept any sensible supporting reason.

5. Model: Please bring a reusable bottle tomorrow. This can reduce plastic waste at school. Let us try it for one week and review the result.

Self-check: Is my meaning clear? Did I use full sentences? Is my language polite? Read your answer aloud and try again.

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Advanced practice

Complete the worksheet first. These are model answers; other natural, relevant answers may also be correct.

1. Audience: a new professional contact. Possible wording: Good morning, Ms Perera. Let us take one small step today.

2. Possible response: Small actions can make a difference. Please let me know if you need more information.

3. It may sound rude, intrusive or unhelpful. Possible alternative: I understand that some people may have a different view.

4. Possible question: What small step can we take tomorrow? It helps me understand the person or agree on the next step.

5. Model: Please bring a reusable bottle tomorrow. This can reduce plastic waste at school. Let us try it for one week and review the result. Possible difficulty: a listener is unsure. Calm response: Let me explain that another way.

Self-check: Is my meaning clear? Did I use full sentences? Is my language polite? Read your answer aloud and try again.