Worksheet 01

Introductions, clarification and friendly conversation

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Practical speaking - A1 to B1 | Older school learners and adults

Name: _____ Date: _____

Speak first. Then write short notes. Work with a partner and change names, places and details. Do not look at the separate answers until you finish.

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A. Complete and say the sentences (1-5)

Word bank: repeat / spell / meet / name / in

1. Good morning. My _____ is Nadeesha.

2. I live _____ Kaduwela.

3. Could you _____ that, please?

4. How do you _____ your surname?

5. It is nice to _____ you.

B. What would you say? (6-10)

Give a polite, natural response. More than one answer may be correct.

6. A new classmate says, “Hi, I am Imran.”

7. You did not hear the teacher’s question. Ask politely.

8. Someone speaks too quickly. Ask for slower speech.

9. Introduce your friend Sahan to your new classmate.

10. Someone asks where you are from. Give a real or imaginary answer.

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Worksheet 01 - Use English in real life

C. Role-play with a partner (11-13)

Take both roles. Use at least three exchanges. Say it again with different details.

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11. Meet a learner at an English class. Exchange names, towns and reasons for learning English.

12. Ask a receptionist how to spell a teacher’s surname. Check the first letter and thank them.

13. You meet a neighbour for the first time. Introduce yourself, ask one polite question and end the conversation.

D. Short speaking turns (14-15)

14. Speak for 30–45 seconds about yourself. Include your name, town, one interest and one learning goal.

15. Explain what you do when you do not understand someone. Give two polite phrases.

My speaking check

Can I speak clearly, use polite language, ask a follow-up question and check understanding? Circle one: Need help / Improving / Confident.

One expression I will use this week: _____

Everyday conversations: make the meaning clear

FREE EXTENDED PRACTICE - STUDENT WORKSHEET

Use invented details where you prefer. Practise both roles with a partner.

1. At a bus stop, ask whether the bus goes to Battaramulla. Then ask where you should get off for the library.

2. A shop assistant gives you the wrong size exercise book. Explain the problem politely and ask for the size you need.

3. Arrange to meet a friend at a public place on Saturday. Include a time and location, and ask for confirmation.

4. Your friend speaks too quickly. Ask for a slower repetition, then confirm the time you heard.

Use an extra sheet for longer writing if needed. Check the separate guide after your attempt.

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Explain, respond and keep a conversation going

FREE EXTENDED PRACTICE - STUDENT WORKSHEET

Start with short sentences, then add one reason or example.

1. Tell your partner about a simple task you did yesterday. Say what you did, where and how it went. Your partner asks one follow-up question.

2. You cannot attend an English class tomorrow. Give a brief reason and ask how to catch up. Keep private information private.

3. Choose a free-time activity and explain why you enjoy it. Ask your partner about their preference without assuming it is the same as yours.

4. After your conversation, write one expression you used successfully and one sentence you want to improve. Say the improved sentence aloud.

Use an extra sheet for longer writing if needed. Check the separate guide after your attempt.

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