Grade 12 / AS: Audience and Register

Paper 1 - Separate answers

Free original EWS skills practice | Upper secondary | 20 practice marks

Original skills practice. These are EWS practice marks, not an official examination marking scale.

Answers, explanations and marking guidance

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Accept equivalent correct answers. For personal responses, the learner must use truthful details. These short-paper marks are for practice and are not official exam scores.

A. Analyse language in context - 10 marks

1. Students preparing during revision week. [2 marks]

Award 1 for a relevant textual detail or identification and 1 for a valid explanation.

2. To inform students about extended opening and guide their behaviour. [2 marks]

Award 1 for a relevant textual detail or identification and 1 for a valid explanation.

3. Please keep conversations outside the study room: it gives a direct but polite instruction. [2 marks]

Award 1 for a relevant textual detail or identification and 1 for a valid explanation.

4. Need help finding a source? sounds conversational and invites students to ask for assistance. [2 marks]

Award 1 for a relevant textual detail or identification and 1 for a valid explanation.

5. It presents the library as inclusive and frames quiet behaviour as a shared benefit. [2 marks]

Award 1 for a relevant textual detail or identification and 1 for a valid explanation.

B. Write for audience and purpose - 10 marks

1. Model response:
Welcome to your school library. Whether you are choosing your first book or preparing for an examination, this is a shared space where everyone should feel able to learn.
During revision week, the library is open until six in the evening. Please check the noticeboard for any changes before planning a late visit. If you need help finding a source, ask at the desk. A librarian can suggest useful books and explain how to search the catalogue.
Keep conversations outside the study room so that other students can concentrate. You can discuss a project with friends in the designated group area. Put your phone on silent, handle books carefully and leave your desk ready for the next person.
Before borrowing a book, check the return date. If you need more time, ask whether renewal is possible instead of keeping it without telling anyone. Report damaged or missing items promptly so that staff can help.
You do not need to know everything before your first visit. Ask questions, follow the simple rules and enjoy discovering a resource that belongs to the whole school community.

Language comment: I use you to address new students directly. Polite imperatives, such as Please check, give clear instructions without sounding unfriendly. The inclusive phrase whole school community presents responsible behaviour as a shared benefit. [10 marks]

Award 4 for addressing audience and purpose, 3 for coherent development and 3 for controlled, appropriate language. The model is one possible response, not the only accepted answer.

Extra practice: adapting register

FREE EXTENDED PRACTICE - SEPARATE ANSWERS / MODELS

Models are examples. Accept other accurate responses. Give feedback on task completion, clarity and suitable language. Extension tasks are unscored unless stated.

1. A uses applicants and an impersonal construction, presenting an institutional relationship. B uses you implicitly in questions and direct instructions, creating a conversational relationship with potential peers. Support the comparison with the texts.

2. Applications and allocation name administrative processes rather than personal actions; the register sounds procedural and institutionally controlled. Connect the feature to the context, not to an automatic judgement that formality is better.

3. Benefit: short questions and the help invitation can reduce anxiety and improve approachability. Risk: Friday afternoon omits the precise 4 p.m. deadline, so the adaptation may reduce practical accuracy.

4. Want to join the workshop? Send your completed form by 4 p.m. on Friday. Missing information may delay your place. If you need help, ask at the office. Credit friendly address plus the precise deadline, completion requirement and help route.

Extra practice: writing with a commentary

FREE EXTENDED PRACTICE - SEPARATE ANSWERS / MODELS

Models are examples. Accept other accurate responses. Give feedback on task completion, clarity and suitable language. Extension tasks are unscored unless stated.

1. Priorities: purpose and schedule; exact registration deadline and completed form; approachable help route. Intended relationship: supportive and respectful, giving clear guidance without treating school leavers as incapable. Accept equivalent priorities that preserve the essential information.

2. Model: Take your next step in studying
Are you leaving school and wondering how to organise your learning? The community centre is offering a free study-skills workshop next Saturday, from 9 to 11 a.m., at the centre. It is an opportunity to think about how you study and what you might improve.
Study skills can include planning your time, making useful notes and checking your understanding. These are examples of skills to think about; ask the office for the workshop's confirmed activities if you need more detail.
To apply, complete the registration form and submit it by 4 p.m. on Thursday. Check that you have answered every required question before sending it. A clear, complete form helps the centre process your application. Submitting a form is an application, so please ask the office how your place will be confirmed.
If this is your first workshop application, you are welcome to ask the office to explain the form. You do not need to guess what a question means. You can also ask about practical access arrangements before you apply.
Start by getting the form from the office, noting the deadline and deciding what you would like to learn.
Feedback: credit accurate practical details, respectful reassurance, accessible organisation and no guarantee of acceptance.

3. Model: I used direct address in "you are welcome" to make the information feel personally relevant and reassuring. The precise time "4 p.m. on Thursday" avoids the ambiguity of "Thursday afternoon" and helps applicants act correctly. I separated registration into short steps so that a first-time reader can find the next action quickly. These choices support a reassuring tone while keeping practical information easy to check. Credit accurate analysis of the learner's own choices, not features absent from the response.