Workplace reading: time and next action

TOEIC L&R - selected listening and reading skills | EWS-WS-TOEIC-LR-001

Name: _____ Date: _____

LEARN FIRST Look for who, when and what to do next. Do not choose an answer only because one word matches.

කවුද, කවදාද සහ ඊළඟට කළ යුතු දේ කුමක්දැයි සොයා පිළිතුරු දෙන්න.

STAFF WORKSHOP
The communication workshop begins at 9.00 a.m. on Monday in Room 2. Please arrive ten minutes early and bring a notebook. Tea is provided at the break. Bring your own lunch. If you cannot attend, email the coordinator before Friday.

කාර්ය මණ්ඩල වැඩමුළුවේ වේලාව, ස්ථානය සහ රැගෙන ආ යුතු දේ මෙම දැන්වීමෙන් කියවේ.

1. When does the workshop start? A. 8.30 B. 9.00 C. 10.00

2. Where is the workshop?

3. Complete: Participants should bring a ___.

4. True or false: Lunch is provided.

5. What should someone do if they cannot attend?

Original short workplace activity; not a full TOEIC test.